

CAPITAL PROGRAMME 2017/18 PROGRESS REPORT - OCTOBER 2017

APPENDIX A

	Grant Funded	Business Case Approved	Budget for Year	Actual April 17 to October 17	Forecast	Variance (-) = Underspend	Project Manager	Comments
	Y/N	Y/N	£000	£000	£000	£000		
General Expenses								
New Council Offices	N	Y	39	0	39	0	CD	A low cost solution to the fire doors in the civic suite is still being investigated. The outcome of this will be reviewed at the next monitoring session however there is a chance that the monies set aside for this solution will not be required. A solution for the canopy at the rear entrance is also being investigated.
Enterprise Document Management (EDM)	N	Y	20	17	20	0	JW	The cost of the EDM software was spread over 5 years at £17k per year of which 2017/18 is year 5 and has recently been paid. There are also £3k of costs relating to system improvements to adapt the software into working condition for its intended use and/or for installation of an upgrade expected later in 2017/18.
Transformation - Welfare Reform	N	N	25	0	0	-25	SJOC	At its April meeting, Programme Board agreed that the project is not to be continued in its current form. It was agreed that the budget be returned as part of the 2018/19 budget setting process. Should works be required in the future, a new mandate and business case will be produced.
Telephony Upgrade	N	N	50	0	0	-50	SJOC	The decision on the upgrade has been delayed to ensure that any new software will link with the new Customer Relationship Management (CRM) system which is currently being scoped out, takes into consideration new cloud based technology and considers any option for joint procurement with other authorities in the delegation. The budget has therefore been moved into 2018/19 as part of the budget setting process.
Committee System	N	Y	10	0	10	0	SE	The system went live on 3rd October. The first payment of £8.5k will be made with the remaining £2k, being a retention payment, due two months after the go-live date

TOTAL - GENERAL EXPENSES

144	17	69	-75
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Key to Initials:

CD = Chris Damri

JW = Jim Worley

SJOC = Sarah-Jane O'Connor

SE = Sarah Evans